

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

November 22, 2019

1:30-4:00

Room D2

AGENDA

Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

I. Opening Procedures (1:30-1:45)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

C. Pledge of Allegiance

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	___	___
Carolyn Bernal	___	___
Regina Carver	___	___
Marlo Hartsuyker	___	___
Roberto Martinez	___	___
Brian Sevier	___	___
Jesús Torres	___	___
<u>Administration</u>		
Charmon Evans	___	___
Darlene Hale	___	___
Veronica Solorzano	___	___

E. Public Comments

F. Spotlight-Recycle Program, Charmon Evans

G. Director's Report

H. Board Reports, Correspondence, and Communications

I. Swearing in of new Board Member, Regina Carver

J. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda (1:45-1:50)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the September 27, 2019 Regular Board Meeting**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

B. Items for Action, Discussion and or Information

- 1. Topic/Agenda Item: September and October Financials for UPCS, check register, credit card statement (1:50-2:05)**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the September and October Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

2. Topic/Agenda Item: Review and Approval of the 1st Interim Financial Report for UPCS (2:05-2:15)

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: Administration recommends approval of the 1st Interim Financial Report for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Michelle Dean				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				

3. Topic/Agenda Item: LCAP Actions and Services Revisions (2:15-2:30)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation:

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				

4. **Topic/Agenda Item: 2018-2019 Audit for UPCS (2:30-2:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2018-2019 Audit for UPCS.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				

5. **Topic/Agenda Item: Nomination for new Board Secretary (2:40-2:45)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the new Board Secretary

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				

6. **Topic/Agenda Item: Goals and objectives for Investments (2:55-3:15)**

Personnel Involved: Investment Committee, Charmon Evans, Lisa Boulos, Marlo Hartsuyker, Roberto Martinez and Jesus Torres

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends the board establish investment goals and objectives
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesus Torres				

7. **Topic/Agenda Item: Parent and Family Engagement Policy #000, Title 1 (3:15-3:25)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of changes to the Parent and Family Engagement Policy #000, Title 1, made by SSC
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

8. Topic/Agenda Item: Test Scores (3:25-3:45)
Personnel Involved: Charmon Evans

9. Topic/Agenda Item: Review of approved Federal Addendum for 2019-2020 (3:45-4:00)
Personnel Involved: Charmon Evans

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, Annual Organizational Meeting, December 13, 2019

VI. Adjournment